



2017 Westminster Workshop

for Public Accounts Committees

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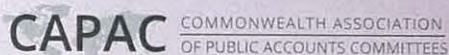
CAPAC Conference

4 - 7 December 2017
UK Houses of Parliament, London



Workshop & Conference Booklet

In partnership with



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ACKNOWLEDGEMENTS

CPA UK expresses its thanks to the OECD and the UK Public Accounts Committee for their support and input into the 2017 Westminster Workshop programme. CPA UK would also extend their thanks to the Corporation of London for their hospitality in hosting the Workshop at the Guildhall.

WELCOME MESSAGE

On behalf of the CPA UK Executive Committee, I am delighted to welcome you to the UK Houses of Parliament for the 2017 Westminster Workshop for Public Accounts Committees and the linked inaugural Conference for the Commonwealth Association of Public Accounts Committees. This event is one of CPA UK's flagship capacity-building programmes for supporting and strengthening Public Account Committees.

This Workshop provides a unique forum for PACs to discuss common challenges and experiences. To make discussions as productive as possible, we invite you to complete the online questionnaire in your invitation email with information about your committee and its practices. Your contributions will inform the development of this bespoke and highly interactive programme.

I am delighted that you have taken the decision to participate in this Workshop and associated Conference. I hope you will find it a valuable, interesting and worthwhile experience.

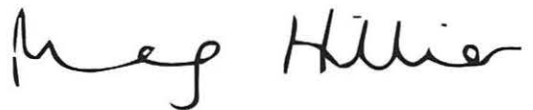
I look forward to seeing you throughout the week.

Yours sincerely,



JAMES DUDDRIDGE MP

Chair, CPA UK Executive Committee



MEG HILLIER MP

Chair, UK Public Accounts Committee

AIM, OBJECTIVES & OUTCOMES

2017 WESTMINSTER WORKSHOP FOR PUBLIC ACCOUNTS COMMITTEES

AIM

The aim of the Workshop is to build the skills and capacity of selected Chairs, Members and Clerks of Commonwealth PACs to fulfil their remit to scrutinise the value for money of public spending and to hold governments to account for the delivery of public services.

OBJECTIVES

1. Provide training for Commonwealth PAC Chairs, Members and Clerks to develop key skills, knowledge and build confidence.
2. Facilitate continued peer support, knowledge exchange and learning through an active network of Commonwealth PACs and access to expert resources.
3. Grow the knowledge and expertise of parliamentarians and clerks in promoting tax transparency, preventing tax avoidance and encourage country by country reporting in all legislatures.

OUTCOMES

1. A scoping exercise with Commonwealth PACs will inform the development of the 2017 Westminster Workshop Programme.
2. The 2017 Westminster Workshop will be developed and delivered in partnership with the UK PAC and will take place over three days. It will be a targeted, interactive skills based activity, with concurrent tailored sessions for PAC Chairs, Members, Clerks and PACs in small legislatures.
3. CPA UK will partner with the OECD Centre for Tax Policy and Administration to deliver expert sessions for parliamentarians on tax transparency as part of the 2017 Westminster Workshop.
4. A peer support and learning network will be established at the 2017 Westminster Workshop as part of CAPAC.
5. A full project report detailing discussions and outcomes from the Workshop and other project activities will be produced and made available to all participants and more widely online following the Workshop.

1ST COMMONWEALTH ASSOCIATION OF PUBLIC ACCOUNTS COMMITTEES (CAPAC) CONFERENCE

AIM

The 1st CAPAC Conference aims to strengthen the capacity of participating Commonwealth PACs to successfully fulfil their remit of being effective, transparent and independent by providing an active peer support network.

OBJECTIVES

1. Encourage bilateral and multilateral interaction amongst Member Committees on issues of common concern.
2. Discuss and promote the CAPAC PAC Principles to assist Member Committees in being effective, transparent and independent.
3. Compare and contrast the working methods and styles of the various Commonwealth PACs from large and small states.

OUTCOMES

1. The Conference will be a one day programme hosted by the UK Public Accounts Committee for CAPAC Members, CAPAC Associate Members and representatives from Commonwealth PACs or equivalent committees.
2. The CAPAC Annual General Meeting will take place as part of the Conference.

BACKGROUND

The Commonwealth Parliamentary Association UK (CPA UK) has a long running, well-regarded series of programmes promoting effective public financial management across the Commonwealth through supporting parliamentary Public Accounts Committees (PACs). From 2011, a series of capacity building Westminster Workshops have explored the role of parliamentarians and the PAC in financial oversight, providing practical training and knowledge to Members. At the 5th Westminster Workshop in 2015, the **Commonwealth Association of Public Accounts Committees (CAPAC)** was established, providing a forum for good practice sharing and knowledge exchange. CPA UK works bilaterally with PACs and equivalent Committees across the Commonwealth on capacity building programmes and in 2016 launched a project Supporting Good Governance and Oversight of Public Finance in the UK Overseas Territories, in partnership with the National Audit Office and Government Internal Audit Agency and funded by the UK Foreign and Commonwealth Office. The project works with PACs, Supreme Audit Institutions and internal audit agencies in Overseas Territories to support effective public financial management.

Building on this significant work, CPA UK will host the 2017 Westminster Workshop for Chairs and Members of Public Accounts Committees, developed and delivered in partnership with the UK PAC and the OECD. After the agreement of the 2015 Addis Ababa Action Agenda (AAAA), parliamentarians and policymakers nationally and internationally are becoming increasingly focused on strengthening tax policies and frameworks as a key means of achieving the Sustainable Development Goals. Following CPA UK's **Workshop on Parliamentary Action on Tax Transparency, Tax Evasion and Tax Avoidance in 2015**, and the **Global Tax Transparency Summit** hosted by the UK Public Accounts Committee in December 2016, the 2017 Westminster Workshop will continue the momentum of the Summit and the AAAA, furthering the role of parliamentarians in the promotion of tax transparency and the prevention of tax avoidance.

Day 1 - Monday 4 December 2017
Role, Remit & Effectiveness

CPA & IPU Rooms, Committee Room 9 & the River Room

TIME	SESSION
1030 - 1130	Participant Registration at the Park Plaza Riverbank Hotel
1130 - 1200	<i>Depart the Park Plaza Riverbank Hotel by coach</i>
1200 - 1240	Networking Lunch - CPA Room & IPU Room
1240 - 1250	Group Photograph, New Palace Yard
1250 - 1300	<i>Escort on foot to Committee Room 9, House of Commons</i>
1300 - 1315	<p>Housekeeping</p> <p>Important information on the logistics of the Workshop.</p> <p>Anna Burt, <i>Projects & Programmes Manager, CPA UK</i></p>
1315 - 1330	<p>Welcome & Introductions</p> <p>This session will offer a background introduction to the Workshop, its structure and the aims, objectives and outcomes.</p> <p>Jon Davies, <i>Chief Executive, CPA UK</i> Dr Roberta Blackman-Woods MP (<i>Lab</i>), <i>Treasurer, CPA UK Executive Committee</i></p>
1330 - 1345	<p>Keynote Address - The Learning Committee</p> <p>Speaker: Rt Hon. Dame Margaret Hodge MP (<i>Lab</i>), <i>House of Commons, UK</i></p>
1345 - 1445	<p>Session 1 - What Makes an Effective PAC?</p> <p>What is parliament's role in financial management? What is the remit of the PAC and how can this key Committee be most effective?</p> <p>This opening panel discussion will look at where the PAC sits in Parliament and what makes for an effective Committee, in order to provide framework and context for the week's discussions and learning.</p> <p>Speakers: Helen Foster, <i>Lecturer in Accounting, Ulster University</i> Tim Bowden, <i>Media Officer, Public Accounts Committee, House of Commons, UK</i> Hon. Wavel Ramkalawan MP, <i>Leader of the Opposition and Chair, Finance & Public Accounts Committee, Seychelles</i></p>

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1445 - 1525 **Session 2 - Committee Governance and Structure**

What standing orders and structures give the PAC its remit? How are Chairs and Members appointed or elected? What exactly are the 'powers, papers and records' a PAC can summon? How are Committees funded?

This session will explore the frameworks and structures supporting a PAC in more detail and examine differences across the Commonwealth to establish a common context for Commonwealth PACs to form the basis for discussions.

Speakers:

Paul Evans, *Clerk of Committees, House of Commons, UK*

Stephen McGinness, *Clerk, Journal Office, House of Commons, UK*

Hon. Akierra Missick MP, *Chair, Public Accounts Committee, Turks and Caicos Islands*

1525 - 1530 *Escort to River Room*

1530 - 1555 *Tea/Coffee*

1555 - 1600 *Escort to Committee Room 9*

1600 - 1645 **Session 3 - Case Study: Commonwealth PACs in Action**

Facilitated session giving participants the opportunity to share three short practical examples of good practice and innovation in PAC work.

Hon. Kevin Sorenson MP, *Chair of the Standing Committee on Public Accounts, Canada*

Hon. Kofi Okyere Agyekum MP, *Ranking Member, Public Accounts Committee, Ghana*

Hon. Dr Muhiuddin Khan Alamgir MP, *Chair, Public Accounts Committee, Bangladesh*

1645 - 1745 **Session 4 - Conversation: Allies and Partners: The Supreme Audit Institution (SAI)**

What is the role of a SAI within the structure of public financial management? How can they best support and collaborate with the PAC? What type of relationship is most effective? What role should Parliament play in protecting the independence of SAIs?

This participatory conversation between PACs and the UK National Audit Office, as a representative of SAIs, will look at practical ways the two bodies can cooperate to deliver effective financial oversight.

Facilitator: Shabana Mahmood MP (*Lab*), *Member, UK Public Accounts Committee, House of Commons. UK*

Speakers:

Linda Mills, *Parliamentary Relations Manager, National Audit Office, UK*

Karen McConnell, *Comptroller and Auditor General, Jersey Audit Office*

1745 - 1800 *Escort to the River Room, House of Lords*

1800 - 1930 **Networking Reception**
Opening Address on the Global Challenges and Context of Tax Transparency

Speakers:

Rt Hon. Lord Fowler, *Lord Speaker, House of Lords, UK*

Grace Perez-Navarro, *Deputy Director, OECD Centre for Tax Policy & Administration*

1930 *Coaches depart to the Park Plaza Riverbank Hotel*

Day 2 - Tuesday 5 December 2017

Inquires, Independence & Transparency

Attlee Suite, Portcullis House and the Guildhall

TIME	SESSION		
0800 - 0845	Working Breakfast meeting (CAPAC Executive Committee Members only) - Chino Latino, Park Plaza Riverbank Hotel		
0845 - 0900	Depart the Park Plaza Riverbank Hotel by coach		
0915 - 0930	Escort to meeting rooms		
	Chairs & Members only - Attlee Suite (Group A)	Clerks only - CPA Room (Group B)	
0915 - 0930	Guided Reflection of Day 1 Attlee Suite An opportunity for discussion on learning and outcomes from the previous day.	Guided Reflection of Day 1 CPA Room An opportunity for discussion on learning and outcomes from the previous day.	
0930 - 1030	Session 5a - Working Cross-Party Attlee Suite A PAC is cross-party by nature and produces its strongest reports when it achieves unanimity and consensus. How can partisan political parties work together as a Committee? Speakers: Richard Bacon MP (Con), Public Accounts Commission, UK Rt Hon. Caroline Flint MP (Lab), Member, Public Accounts Committee, House of Commons, UK	Session 5b - Getting a Government Response Committee Room 13 Government responsiveness and the ineffective actioning of recommendations are often cited as frustrations by PACs. This session will explore how strong, workable recommendations can be drafted and how committees can monitor government responses and maintain pressure. Speakers: Geoffrey Clifton-Brown MP (Con), Member, Public Accounts Committee, House of Commons, UK Sarah Davies, Principal Clerk, House of Commons, UK	Session 5c - Working with Chairs and Witnesses CPA Room How can committees call the best witnesses for inquiries - and then ensure they attend? Clerks will examine how best to work with difficult witnesses, as well as ensuring witnesses are broad ranging and representative. This session will also explore how Clerks can best support their Chair. Speakers: Richard Cooke, Clerk, Public Accounts Committee, House of Commons, UK Jessica Mulley, Programme Director, Procedural Centre for Excellence, House of Commons, UK
1030 - 1045	Tea/Coffee - Attlee Suite		
1045 - 1145	Training Session 6a - Effective Questions (Chairs & Members) Attlee Suite This hands on, interactive session will develop questioning skills used in Committee. Facilitator: Kate Faragher, BeSpoke Skills	Training Session 6b - Writing Effective Reports Clerks) CPA Room This session will give Clerks practical advice on how to balance time and resources spent writing-up reports and following-up on recommendations. How can Clerks work best with their SAI on these recommendations? Speaker: Richard Cooke, Clerk, Public Accounts Committee, House of Commons, UK	
1145 - 1200	Escort to Lunch venues		

1200 - 1300 **Networking Lunch (Chairs) hosted by Meg Hillier MP**

MacMillan Room

Networking Lunch (Members and Clerks)

Attlee Suite

1300 - 1310 *Escort all to Coach*

1310 - 1330 *All participants depart for the Guildhall - Entrance via Basinghall Street*

The Tax Transparency Workshop



The afternoon Workshop, held in partnership with the OECD and with the support of the the Corporation of London, will explore the realities of the international tax system, tax evasion and tax avoidance. Bringing together colleagues from across the Commonwealth, it will explore how parliamentarians can clamp down on tax evasion and avoidance, hold governments to account on this key issue and create a fairer international tax system for everyone. Why is tax relevant for PACs and how can they make an impact?

1330 - 1415 **Session 7 - Explaining Tax: The Basics**

Print Room, Guildhall

This expert plenary session with OECD will give context to the international tax system, explore why tax transparency matters and how this relates to the Sustainable Development Goals in the context of the Addis Ababa Action Agenda (AAAA). What challenges exist at international and domestic levels?

Participants will then split into groups to look at the next steps in implementing the tax transparency agenda in their context.

Speakers:

Joseph Stead, *Senior Policy Analyst, Tax and Development, OECD*
Laura Stefanelli, *Advisor, BEPS and Developing Countries, OECD*
Jason Braganza, *Deputy Executive Director, Tax Justice Network, Africa*

1415 - 1430 *Tea/Coffee - Exterior of the Print Room*

1430 - 1530 **Session 8a - Tax Incentives**

Print Room, Guildhall

Tax incentives are often a poor tool to stimulate investment, resulting in lost revenues. This session will look at the challenges of tax incentives, and tools and approaches that PACs can take to improve the use, and monitoring of, tax incentives.

Speakers:

Joseph Stead, *Senior Policy Analyst, Tax and Development, OECD*
Jason Braganza, *Deputy Executive Director, Tax Justice Network, Africa*

Session 8b - Political Support for the Tax Agenda

Old Library, Guildhall

Tax incentives are often a poor tool to stimulate investment, resulting in lost revenues. This session will look at the challenges of tax incentives, and tools and approaches that PACs can take to improve the use, and monitoring of, tax incentives.

Speakers:

Toby Quantrill, *Principal Economic Justice Advisor, Christian Aid*
Laura Stefanelli, *Advisor, BEPS and Developing Countries, OECD*
Anneliese Dodds MP (Lab), *Shadow Treasury Minister, House of Commons, UK*

1530 - 1630 **Session 9 - Tax Transparency: Call to Action**

Print Room, Guildhall

Given the urgency of the international tax transparency agenda, how can parliamentarians and PACs make a meaningful contribution in this complex and technical area? This session will give practical guidance on how Committees can engage on tax and outline the main international initiatives and resources available to support their efforts.

Speakers:

Joseph Stead, *Senior Policy Analyst, Tax and Development, OECD*
Laura Stefanelli, *Advisor, BEPS and Developing Countries, OECD*
Jason Braganza, *Deputy Executive Director, Tax Justice Network, Africa*
Duncan Onduru, *Executive Director, Commonwealth Association of Tax Administrators (TBC)*

1630 - 1730 **Session 10 - Ask an Expert**

Delegates will have the opportunity to book a meeting slot with experts from the OECD Centre for Tax Policy and Administration to discuss OECD tax transparency frameworks and their collaboration with the OECD in more detail.

1730

Delegates depart for the Park Plaza Riverbank Hotel

Day 3 - Wednesday 6 December 2017

Outcomes, Outreach & Engagement

Attlee Suite, Portcullis House and various meeting rooms

TIME	SESSION
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0830 - 0900	Depart the Park Plaza Riverbank Hotel by coach - escort to Attlee Suite
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0900 - 0915	Guided Reflection of Day 2
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An opportunity for discussion on learning and outcomes from the previous day.

Training: Media Engagement

Attlee Suite

Public interest in financial management is increasing following recent international scandals and corruption cases. How can PACs work proactively with the media to be open, accessible and transparent to their public as well as harnessing the power of the media to further their inquiries?

0915 - 0945	Session 11 - Using Social Media
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This session will offer practical advice and guidelines on how Committees can harness social media most effectively to engage wider public audiences, promote openness and transparency and manage media interest.

Speaker: Alanah Donnell, *Deputy Director, Communications and Engagement at the Government Digital Service, UK*

0945 - 1030	Media Training Session 12a (Chairs & Members)
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Attlee Suite

Practical guidance will be given in this hands-on session on preparing and giving interviews, publicising reports and responding to media interest.

Speaker: Tim Bowden, *Media Office, Public Accounts Committee, House of Commons, UK*

	Media Training Session 12b (Clerks)
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Room A, 1 Parliament Street

Practical guidance will be given in this hands-on session on preparing and giving interviews, publicising reports and responding to media interest.

Speaker: Mark Jenner, *Media Relations Manager, House of Commons, UK*

1030 - 1100	Session 13 - Case study: PACs in the Press
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This case study session will present real life, practical examples of effective Committee media strategies.

Presenter: Tim Bowden, *Media Office, Public Accounts Committee, House of Commons, UK*

1100 - 1130	<i>Tea/Coffee</i>
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<p>1130 - 1215 Session 14a - Challenges and Opportunities for PACs in Small Legislatures - Small legislatures only</p> <p><i>Room O, Portcullis House</i></p> <p>This peer to peer learning session will provide a forum for PACs from smaller legislatures to identify and discuss the specific challenges they face in their context and then devise a series of practical recommendations from their experience to tackle these issues.</p> <p>Speakers: Hon. Juan Paul Watterson SHK, <i>Chair, Public Accounts Committee and Speaker of the House of Keys, Isle of Man</i> Hon Ezzard Miller MLA, <i>Chair, Public Accounts Committee, Cayman Islands</i></p>	<p>Session 14b - PACs & the Sustainable Development Goals (SDGs)</p> <p><i>Attlee Suite</i></p> <p>What role do PACs have in ensuring SDGs are met? This session will explore how PACs currently contribute to upholding SDGs and what role they can play in the future?</p> <p>Speakers: Hon. Aseri Radrodro MP, <i>Member, Standing Committee on Public Accounts, Parliament of the Republic of Fiji</i> Mateo Lagimiri, <i>Committee Clerk, Standing Committee on Public Accounts, Parliament of the Republic of Fiji</i></p>
<p>1215 - 1300 Session 15 - Engaging the Public</p> <p><i>Attlee Suite</i></p> <p>An open, transparent PAC can engender public trust and promote a thriving democracy. This session will look at creative ways for PACs to engage the wider public they represent.</p> <p>Speakers: Robert Baldry, <i>Senior Engagement Officer (Select Committees), House of Commons, UK</i> Clare Cozens, <i>Second Clerk, Exiting the EU Committee, House of Commons, UK</i></p>	
<p>1300 - 1400 <i>Lunch</i></p>	
<p>1400 - 1530 Session 16 - UK Public Accounts Committee Hearing</p> <p>Delegates will have the opportunity to observe a special UK PAC evidence session as part of the Westminster Workshop, with unique access to the private pre-hearing meeting and a meeting with the PAC Chair and Members following the session. Live stream to Attlee Suite with live commentary/Q&A.</p>	
<p>1530 - 1615 Session 17 - Feedback, Reflection and Certificates <i>Including tea/coffee</i></p>	
<p>1615 - 1700 Tours of the Houses of Parliament</p>	
<p>1700 - 1900 1st CAPAC Conference Opening Reception</p> <p>The 1st CAPAC Conference, held in Westminster on 7 December 2017, will be opened by a networking reception hosted by UK PAC Chair Meg Hillier MP.</p> <p>CAPAC is an association open to all Commonwealth PACs, aiming to provide peer support and resources to allow PACs to be strong and independent, sustaining and promoting the highest principles of public finance in their legislatures.</p>	
<p>1900 <i>Delegates depart for the Park Plaza Riverbank Hotel</i></p>	

DAY 4 - Thursday 7 December 2017

1ST CAPAC Conference

Attlee Suite and other meeting rooms

TIME	SESSION		
0830 - 0930	<i>Depart the Park Plaza Riverbank Hotel by coach - escort to Attlee Suite</i>		
0930 - 0945	Welcome Keynote Address: Professional, Efficient & Effective PACs for the 21st Century		
	Speaker: <i>Meg Hillier MP (Lab), Chair, Public Accounts Committee, House of Commons, UK</i>		
0945 - 1000	CAPAC Keynote Address		
	Speaker: <i>Hon. Joseph Fenech Adami MP. Chair of the CAPAC Executive Committee and Chair, Public Accounts Committee, Parliament of Malta</i>		
1000 - 1100	Sharing of PAC Experiences		
1100 - 1200	Presentation of CAPAC Principles		
1200 - 1300	General Assembly (including update and Election of CAPAC Executive Committee)		
1300 - 1400	<i>Lunch</i>		
1400 - 1500	General Assembly (including announcement of new CAPAC Executive Committee)		
1500 - 1630	Working Group 1 - CAPAC Governance & Structure	Working Group 2 - CAPAC Funding & Resources	Working Group 3 - CAPAC Scope of Work & Planning
	<i>Attlee Suite</i>	<i>Room O, Portcullis House</i>	<i>Room N, Portcullis House</i>
1630 - 1730	Future Steps for CAPAC		
1730	<i>Delegates depart for the Park Plaza Riverbank Hotel</i>		



HOUSES OF PARLIAMENT



COMMONWEALTH PARLIAMENTARIANS' FORUM

LONDON | 26 FEBRUARY - 1 MARCH 2018

CPA UK in partnership with HM Government will organise the inaugural Commonwealth Parliamentarians' Forum aimed at parliamentarians from national legislatures across the Commonwealth. This Forum which takes place in London between 26 February and 1 March will help set the scene for the eventual Commonwealth Heads of Government Meeting (CHOGM), hosted in the UK between 16 and 18 April 2018.

The Parliamentarians' Forum is intended to spark dialogue, engage parliamentarians in the summit agenda and create opportunities for in-depth cross-Commonwealth discussion. The Forum will be an invaluable opportunity to reinforce and reinvigorate the Commonwealth's aspirations, opportunities, challenges and relevance in the coming years.



DELEGATE LIST

AUSTRALIA, NEW SOUTH WALES	Hon. Bruce Notley-Smith MP	Parliamentarian
AUSTRALIA, NEW SOUTH WALES	Hon. Greg Piper MP	Parliamentarian
AUSTRALIA, NEW SOUTH WALES	Bjarne Nordin	Clerk/Parliamentary Official
AUSTRALIA, WESTERN AUSTRALIA	Hon. Alanna Clohesy MLC	Parliamentarian
AUSTRALIA, WESTERN AUSTRALIA	Hon. Dean Nalder MLA	Parliamentarian
AUSTRALIA, WESTERN AUSTRALIA	Tim Hughes	Clerk/Parliamentary Official
BANGLADESH	Hon. Navana Akter MP	Parliamentarian
BANGLADESH	Hon. Dr Muhiuddin Khan Alamgir MP	Parliamentarian
BANGLADESH	Mohammad Jahirul Islam	Clerk/Parliamentary Official
CANADA	Hon. David Christopherson MP	Parliamentarian
CANADA	Hon. Alexandra Mendès MP	Parliamentarian
CANADA	Hon. Kevin Sorenson MP	Parliamentarian
CANADA	Michel Marcotte	Clerk/Parliamentary Official
CANADA, NWT	Hon. Daniel McNeely MLA	Parliamentarian
CANADA, NWT	Hon. Kieron Testart MLA	Parliamentarian
CANADA, NWT	Sarah Kay	Clerk/Parliamentary Official
CAYMAN ISLANDS	Hon. Barbara Conolly MLA	Parliamentarian
CAYMAN ISLANDS	Hon. Ezzard Miller MLA	Parliamentarian
CAYMAN ISLANDS	Hon. Christopher Saunders MLA	Parliamentarian
COOK ISLANDS	Hon. James Beer MP	Parliamentarian
COOK ISLANDS	Hon. Mona Ioane MP	Parliamentarian
COOK ISLANDS	Tangata Vainerere	Clerk/Parliamentary Official
FIJI	Hon. Aseri Radrodro MP	Parliamentarian
FIJI	Hon. Ashneel Sudhakar MP	Parliamentarian
FIJI	Mateo Lagimiri	Clerk/Parliamentary Official
GHANA	Hon. James Klutse Avedzi MP	Parliamentarian
GHANA	Hon. Kofi Okyere-Agyekum MP	Parliamentarian
GHANA	Inusah Mohammed Baba	Clerk/Parliamentary Official
GUYANA	Hon. Mohamed Irfaan Ali MP	Parliamentarian
GUYANA	Hon. Jaipaul Sharma MP	Parliamentarian
GUYANA	Candayce Girard-Kirton	Clerk/Parliamentary Official
HONG KONG (SAR)	Hon. Tanya Chan MLC	Parliamentarian
HONG KONG (SAR)	Anthony Chu Hon-yu	Clerk/Parliamentary Official
KENYA	Hon. James Mathenge MP	Parliamentarian
KENYA	Hon. Jessica Mbalu MP	Parliamentarian
KENYA	Lucy Kimathi	Clerk/Parliamentary Official
MALTA	Hon. Beppe Fenech Adami MP	Parliamentarian
MALTA	Hon. Robert Abela MP	Parliamentarian
MALTA	Ian Paul Bajada	Clerk/Parliamentary Official
MONTserrat	Hon. Dr Sammy Joseph MP	Parliamentarian
NAMIBIA	Hon. Philip Shikongo MP	Parliamentarian
NAMIBIA	Himuvi Mbingeneeko	Clerk/Parliamentary Official
PAKISTAN	Sen. Muhammad Azam Khan Swati	Parliamentarian
SEYCHELLES	Hon. Sebastien Pillay MP	Parliamentarian
SEYCHELLES	Hon. Wavel Ramkalawan MP	Parliamentarian
SEYCHELLES	Godfra Hermitte	Clerk/Parliamentary Official
SIERRA LEONE	Hon. Francis Amara Konuwa MP	Parliamentarian
SIERRA LEONE	Hon. Lahai Marah MP	Parliamentarian
SIERRA LEONE	Musa Foullah	Clerk/Parliamentary Official
ST HELENA	Hon. Cyril Gunnell MLC	Parliamentarian
ST HELENA	Hon. Mark Yon MLC	Parliamentarian
ST HELENA	Anita Legg	Clerk/Parliamentary Official
THE BAHAMAS	Hon. Reece Chipman MP	Parliamentarian
THE BAHAMAS	Hon. Isaac Cooper MP	Parliamentarian
THE BAHAMAS	Hon. Michael Foulkes MP	Parliamentarian
THE GAMBIA	Hon. Alhagie Drammeh MP	Parliamentarian
THE GAMBIA	Buba M.E. Jatta	Clerk/Parliamentary Official
THE GAMBIA	Hon. Akierra Missick MP	Parliamentarian
TURKS AND CAICOS	Hon. Alexander Chiteme MP	Parliamentarian
ZAMBIA	Hon. Howard Kunda MP	Parliamentarian
ZAMBIA	Christabel Tawanda Malowa	Clerk/Parliamentary Official

DELEGATE BIOGRAPHIES



AUSTRALIA, NEW SOUTH WALES

Hon. Bruce Notley-Smith MP

Governing party

Constituency: Coogee, New South Wales

Year Elected/Appointed: 2011

Political Party: Liberal Party

Current Role: Chair, Public Accounts Committee; Deputy Chair, Legislative Assembly Committee on Transport and Infrastructure; Deputy Chair, Legislative Assembly Committee on Community Services.

Parliamentary Career: Chair, Social Policy Committee 22 Jun 2011 - 06 Mar 2015.

Background: 2000 - 2012 - Councillor, Randwick City Council; 2009 - 2011 - Electorate officer for Hon. Malcolm Turnbull MP; 2007 - 2009 - Mayor, Randwick City Council; 1992 - 2009 - Owner/manager of contract cleaning & maintenance business.



AUSTRALIA, NEW SOUTH WALES

Hon. Greg Piper MP

Opposition party

Constituency: Lake Macquarie, New South Wales.

Year Elected/Appointed: 2007

Political Party: Independent

Current Role: Member, Public Accounts Committee; Member, Standing Orders and Committee.

Parliamentary Career: Member, Joint Committee on Companion Animal Breeding Practices in New South Wales, 2015 - 2015; Member, State and Regional Development Committee, 2013 - 2015; Member, Committee on the Motor Vehicle Repair Industry, 2013 - 2014; Member, Legislative Assembly Committee on Transport and Infrastructure 2011 - 2013; Member, Standing Committee on Natural Resource Management (Climate Change), 2008 - 2011; Member, Standing Committee on Broadband in Rural and Regional Communities, 2007 - 2008.

Background: 2004-2012 Mayor, Lake Macquarie City Council; 1976 - 2004, psychiatric nurse; 1991-1995, computer systems officer, Development Disability Centre, Morrisset.



AUSTRALIA, NEW SOUTH WALES

Bjarne Nordin

Year Elected/Appointed: 2006

Current Role: Clerk to the Joint Standing Committee on the Office of the Valuer-General

Parliamentary Career: Bjarne has worked with Public Accounts Committees in both the Australian Parliament and, more recently with the NSW Legislative Assembly, where they directed the committee secretariat in the current Parliament. A Committee clerk to a range of committees in the Australian Parliament for over twenty years.



AUSTRALIA, WESTERN AUSTRALIA

Hon. Alanna Clohesy MLC

Governing party

Constituency: East Metropolitan Region

Year Elected/Appointed: 2013

Political Party: Australian Labor Party

Current Role: Parliamentary Secretary to the Deputy Premier; Minister for Health; Mental Health: 17 March 2017 - present; Chair, Standing Committee on Estimates and Financial Operations: 23 May 2017 - present; Chair, Joint Standing Committee on Audit: 13 June 2017 - present.

Parliamentary Career: Member, Standing Committee on Estimates and Financial Operations: 22 May 2013 - 21 May 2017. Member, Joint Standing Committee on Audit: 13 June 2013 - 30 January 2017. Deputy Chair of Committees: 22 May 2013 - 21 May 2017

Background: Advisor for Labor Senator for Western Australia.



AUSTRALIA, WESTERN AUSTRALIA

Hon. Dean Nalder MLA

Opposition party

Constituency: Bateman

Year Elected/Appointed: 2013

Political Party: Liberal Party

Current Role: Shadow Treasurer; Shadow Minister for Finance; Shadow Minister for Energy; Deputy Chair of Public Accounts Committee.

Parliamentary Career: Elected to the Parliament for Alfred Cove in 2013. Electorate abolished in the redistribution of 2015. Elected to Parliament for Bateman (new seat) on 2017. Member, Public Accounts Committee from 2017 (Deputy Chair from 2017). Member, Joint Standing Committee on Audit from 2017. Member, Public Accounts Committee from 2013 to 2014. (Chair from 2013 to 2014). Member, Joint Standing Committee on Audit from 2013 to 2014. (Deputy Chair from 2013 to 2014). Minister for Transport; Finance from 2014. Minister for Transport from 2014 to 2016. Minister for Agriculture and Food; Transport from 2016.

Background: Businessman.



AUSTRALIA, WESTERN AUSTRALIA

Tim Hughes

Year Elected/Appointed: 2010

Current Role: Principal Research Officer (Clerk to the Committee)

Parliamentary Career: Tim worked primarily as Principal Research Officer to the Public Accounts Committee for the last five years and was Principal Research Officer to the Economics and Industry Standing Committee between 2010 and 2012.

Background: Tim previously worked in banking for 15 years as a currency and interest rate trader. He has First Class Honours in Political Science from the University of Western Australia and will soon complete a Masters in Public Policy.



BANGLADESH

Hon. Navana Akter MP

Governing party

Constituency: 327 seat 27

Year Elected/Appointed: 2015

Political Party: Bangladesh Awami

League

Current Role: Member of a Committee

Parliamentary Career: Committee Members, 2014 to present

Background: Lawyer.



BANGLADESH

Hon. Dr Muhiuddin Khan Alamgir MP

Governing party

Constituency: 260, Chandpur-1

Year Elected/Appointed: 2009

Political Party: Bangladesh Awami League

Current Role: Chair, Public Accounts Committee.

Parliamentary Career: In 1997 Dr Alamgir left the civil service to take up a position as State Minister for Planning. He was the initiator of the Fifth Five Year Plan, which shaped Bangladesh's development policy from 1997 to 2002, and was instrumental in raising the country's GDP growth rate to nearly 6 percent, the highest sustained GDP growth achieved by any administration. He also served stints in charge of the Civil Aviation Ministry and the Science and Technology Ministry.

Background: In 1965 he joined the Civil Service of Pakistan. He served as the Subdivisional Officer at Naogaon. After his involvement in the Liberation War he worked in the Finance Ministry, and helped draft the initial budgets of Bangladesh. From 1976 to 1979 he served as the District Commissioner of Jessore. Later he served in various capacities in the Finance Ministry. As part of government service, Dr. Alamgir was Managing Director of Bangladesh Shilpa Bank. He also served as Executive Director of Islamic Development Bank, where he represented a number of countries. In 1993 Dr. Alamgir was appointed Secretary of Science and Technology, and later, as a Member of Planning Commission. From 1996 to 1997 he served as Secretary to the Prime Minister. He also played a leadership role in negotiating and signing a Peace Treaty with separatists in the Chittagong Hill Tracts. He retired in 1997 after 32 years of civil service.



BANGLADESH

Mohammad Jahirul Islam

Year Elected/Appointed: 2015

Current Role: Secretary to the Chair of the Public Accounts Committee



CANADA

Hon. David Christopherson MP

Opposition party

Constituency: Hamilton Centre, Ontario

Year Elected/Appointed: 2004

Political Party: New Democratic party

Current Role: Vice-Chair, Standing Committee on Public Accounts (since 2015)

Parliamentary Career: Chair, Standing Committee on Public Accounts (2012-2015); Vice-Chair, Standing Committee on Public Accounts (2009-2011); Vice-Chair, Special Joint Committee on Scrutiny of Regulation.



CANADA

Hon. Alexandra Mendès MP

Governing party

Constituency: Brossard—Saint-Lambert, Quebec

Year Elected/Appointed: 2008

Political Party: Liberal Party of Canada

Current Role: Vice-Chair, Standing Committee on Public Accounts (since 2015)

Parliamentary Career: Member, Standing Committee on Public Safety and National Security, 2010-2011; Member, Standing Committee on Justice and Human Rights, 2010; Member, Standing Committee on Citizenship and Immigration, 2009.

Background: Executive Director of a NGO.



CANADA

Hon. Kevin Sorenson MP

Opposition party

Constituency: Battle River, Crowfoot, Alberta

Year Elected/Appointed: 2000

Political Party: Conservative Party of Canada

Current Role: Chair of the Standing Committee on Public Accounts

Parliamentary Career: Minister of State (Finance), 2013-2015; Chair, Standing Committee on Public Safety and National Security, 2010-2013; Chair, Standing Committee on Foreign Affairs and International Development, 2006-2009.

Background: Farmer, Auctioneer.



CANADA

Michel Marcotte

Current Role: Clerk of the Standing Committee on Public Accounts

Parliamentary Career: Clerk of Standing Committee on Access to Information, Privacy and Ethics;

Clerk of Standing Committee on Natural Resources; Clerk of Standing Committee on Government Operations and Estimates.

Background: Civil Servant, Quebec Government.



CANADA, NWT

Hon. Daniel McNeely MLA

Opposition party

Constituency: Sahtu

Year Elected/Appointed: 2015

Political Party:

Current Role: Deputy Chair, Priorities & Planning Committee; Member, Standing Committee on Government Operations.

Parliamentary Career: Alternate Member, Standing Committee on Social Development

Background: Board Member, Sahtu Land Claim Negotiating Team; Member, Sehteh Regional Council; Member, Fort Good Hope Community Council; Board Member, NWT Power Corporation; Board Member, NWT Development Corporation.



CANADA, NWT

Hon. Kieron Testart MLA

Opposition party

Constituency: Kam Lake

Year Elected/Appointed: 2015

Current Role: Chair, Standing Committee, Government Operation; Deputy Chair, Priorities & Planning Committee.

Parliamentary Career: Member Standing Committee on Economic Development & Environment; Alternate Member, Standing Committee on Rules & Procedures.

Background: Policy Analyst, Department of Justice (2014-2015); Sheriff, Department of Justice (2009-2014).



CANADA, NWT

Sarah Kay

Year Elected/Appointed: 2017

Current Role: Deputy Clerk, Legislative Assembly of the NWT

Background: Manager of Litigation, Department of Justice; Deputy Law Clerk, Legislative Assembly.



CAYMAN ISLANDS

Hon. Barbara Conolly MLA

Governing party

Constituency: George Town South

Year Elected/Appointed: 2017

Political Party: The Progressives

Current Role: Member - Public Accounts Committee

Parliamentary Career: Councillor - Ministry of Education

Background: Registered Trust and Estate Practitioner (TEP). Worked in the Financial Services Industry for the past 36 years lastly at Alexandria Bancorp Limited as the Manager of Fiduciary Services. Member of the People's Progressive Movement (The Progressives) from 2002. Worked with the former Leader of Government Business, Hon. D. Kurt Tibbetts, OBE, JP from 2005 to 2009 and was the General Secretary of the Party from 2013 to 2017.



CAYMAN ISLANDS

Hon. Ezzard Miller MLA

Opposition party

Constituency: North Side

Year Elected/Appointed: 2009

Political Party: Independant

Current Role: Leader of the Opposition; Chairman of the Public Accounts Committee

Parliamentary Career: 1984 1992- Member of the Cayman Islands Legislative Assembly (LA) as the elected member for the district of North Side; Minister of Health and Social Services 2009, re-elected as the North Side representative he is an Independent Member within the Legislature, Leader of the Opposition and the Chairman of the Public Accounts Committee.

Background: Pharmacist and Human Resource Manager for Deloitte Cayman and Health Care consultant.



CAYMAN ISLANDS

Hon. Christopher Saunders MLA

Opposition party

Constituency: Bodden Town West

Year Elected/Appointed: 2017

Political Party: Independant

Current Role: Member - Public Accounts Committee

Parliamentary Career: Member of the Opposition

Background: Civil Servant and certified Public Accountant.



COOK ISLANDS

Hon. James Beer MP

Opposition party

Constituency: Murienua, Rarotonga. Cook Islands

Year Elected/Appointed: 2013

Political Party: Democratic Party

Current Role: Deputy Chair of Public Accounts Committee; Deputy Chair of Crimes Bill Committee.

Parliamentary Career: Te Mato Vai Special Parliament Committee

Background: Businessman.



COOK ISLANDS

Hon. Mona Ioane MP

Governing party

Constituency: Vaipae-Vaipeka-Tautu, Aitutaki [Cook Islands]

Year Elected/Appointed: 2010

Political Party: Cook Islands Party

Current Role: Chair of Public Accounts Committee; Chair of Crimes Bill Committee; Deputy Speaker.

Parliamentary Career: Chair of Family Law Bill Committee; 2015 - 2017; Minister of Education and Marine Resources

Background: Police Officer, Crown Counsel.



COOK ISLANDS

Tangata Vainerere

Year Elected/Appointed: 2015

Political Party:

Current Role:

Parliamentary Career:

Background:



FIJI

Hon. Aseri Radrodro MP

Opposition party

Year Elected/Appointed: 2014

Political Party: SODELPA

Current Role: Member of the Public Accounts Committee

Parliamentary Career: Member of GOPAC and Fiji Opposition Office Rep to Inter Parliamentary Union; Shadow Minister for Infrastructure and Transport and also the Shadow Minister for Economy (Finance)

Background: Acting Chief Executive Officer National Fire Authority, 2011 - 2012; General Manager Land Transport Authority, 2009 - 2010.



FIJI

Hon. Ashneel Sudhakar MP

Governing party

Year Elected/Appointed: 2014

Political Party: Fiji First

Current Role: Chair of the Public Accounts Committee

Parliamentary Career: Chair of the Standing Committee on Justice, Law and Human Rights; Government Whip

Background: Lawyer.



FIJI

Mateo Lagimiri

Year Elected/Appointed: 2015

Current Role: Committee Clerk



GHANA

Hon. James Klutse Avedzi MP

Opposition party

Constituency: Ketu North constituency

Year Elected/Appointed: 2005

Political Party: National Democratic Congress

Current Role: Chairperson, Public Accounts Committee

Parliamentary Career: Member, Business Committee

Background: Controller and Accountant-General.



GHANA

Hon. Kofi Okyere-Agyekum MP

Governing party

Constituency: Fantekwa South

Year Elected/Appointed: 2013

Political Party: New Patriotic Party

Current Role: Member, Employment, Social Welfare and State Enterprises Committee

Parliamentary Career: Ranking Member, Public Accounts Committee

Background: Audit Accounting Manager.



GHANA

Inusah Mohammed Baba

Year Elected/Appointed: 2015

Current Role: Clerk, Public Accounts Committee

Background: Clerk, Public Accounts Committee.



GUYANA

Hon. Mohamed Irfaan Ali MP

Opposition party

Constituency: Region No. 3 - Essequibo Islands/West Demerara

Year Elected/Appointed: 2006

Political Party: People's Progressive Party/Civic - PPP/C

Current Role: Chairman of the Public Accounts Committee

Parliamentary Career: Former Minister of Housing and Water, Chairman ESC; Acted in the capacity of President and Prime Minister of Guyana during their absence. Chairman of the Public Accounts Committee, Member of the Sub-Committee of the Committee of Supply/Budget Committee.

Background: Project Management Specialist; Senior Economic planner; Head Project Unit; University Lecturer.



GUYANA

Hon. Jaipaul Sharma MP

Governing party

Constituency: Region No. 4 - Demerara/Mahaica

Year Elected/Appointed: 2012

Political Party: A Partnership For National Unity + Alliance For Change

Current Role: Junior Minister of Finance

Parliamentary Career: Chairman of the Parliamentary Sectoral Committee on Economic Services, former Member of the Public Accounts Committee

Background: Auditor.



GUYANA

Candayce Girard-Kirton

Year Elected/Appointed: 2009

Current Role: Clerk of the Public Accounts Committee.



HONG KONG SPECIAL ADMINISTRATIVE REGION

Hon. Tanya Chan MLC

Opposition party

Constituency: Geographical constituency - Hong Kong Island

Year Elected/Appointed: 2016

Political Party: Civic Party

Current Role: Chairman of Panel on Environmental Affairs; Member of Public Accounts Committee; Member of the following Committees: Finance Committee, Committee on Access to the Legislature's Documents and Records, Panel on Education, Panel on Transport, Panel on Commerce and Industry, Panel on Constitutional Affairs, Panel on Development, Panel on Food Safety and Environmental Hygiene, Panel on Home Affairs.

Background: Lawyer (2002 till now).



HONG KONG SPECIAL ADMINISTRATIVE REGION

Anthony Chu Hon-yu

Year Elected/Appointed: 2014

Current Role: Clerk to Public Accounts Committee, Legislative Council of Hong Kong Special

Administrative Region

Parliamentary Career: Clerk to Legislative Council Panel on Public Service; Clerk to Legislative Council Committee on Rules of Clerk to Legislative Council Subcommittee on Matters Relating to Railways under Panel on Transport

Background: Assistant Secretary in the Pneumoconiosis Compensation Fund Board.



KENYA

Hon. James Mathenge MP

Governing party

Year Elected/Appointed: 2013

Political Party: Jubilee party

Current Role: Member of Public Accounts Committee of the National Assembly

Background: Consultant in renewable energy.



KENYA

Hon. Jessica Mbalu MP

Opposition party

Year Elected/Appointed: 2013

Political Party: Wiper Democratic Movement

Current Role: Chairperson, Speaker's panel and former member of Parliamentary Accounts Committee of the National Assembly.

Background: University Lecturer in Finance & Accounting.



KENYA

Lucy Kimathi

Year Elected/Appointed: 2014

Current Role: Senior Clerk Assistant of Special Funds Accounts Committee, which works on the same basis as PAC.

Parliamentary Career: Parliamentary Officer

Background: Public Servant.



MALTA

Hon. Joseph (Beppe) Fenech Adami MP

Opposition party

Constituency: Eighth District

Year Elected/Appointed: 2008

Political Party: Partit Nazzjonalista

Current Role: Chairman, Public Accounts Committee.

Parliamentary Career: Member, National Audit Office Accounts Committee; Chairman, Public Accounts Committee; Former Deputy Leader for Party Affairs.

Background: Advocate.



MALTA

Hon. Robert Abela MP

Governing party

Constituency: Sixth District

Year Elected/Appointed: 2017

Political Party: Labour Party

Current Role: Member, National Audit Office Accounts Committee; Member, Petitions Committee; Member, Public Accounts Committee.

Background: Advocate.



MALTA

Ian Paul Bajada

Year Elected/Appointed: 2015

Parliamentary Career: Ian Paul Bajada has returned to the Maltese Parliament following an absence of

a number of years where he worked with the Rabat Local Council in Gozo. Mr Bajada works with the Foreign and European Affairs Committee and is also part of the CAPAC Secretariat.



MONTSERRAT

Hon. Dr Sammy Joseph MP

Opposition party

Constituency: Montserrat

Year Elected/Appointed: 2017

Political Party: Movement For Change and Prosperity

Current Role: Member of Public Accounts Committee

Background: 2015, Director Umpire Supermarket; 2010, Director Lavabits (Software); 2010, Lecturer at the Montserrat Community College; 2004, Research Assistant at Baylor University.



NAMIBIA

Hon. Philip Shikongo MP

Governing party

Year Elected/Appointed: 2015

Political Party: Swapo Party

Current Role: Member, Public Accounts and Economy Committee

Background: School Principal.



NAMIBIA

Himuvi Mbingeneeko

Year Elected/Appointed: 2017

Current Role: Chief Parliamentary Clerk, Public Accounts and Economy Committee

Parliamentary Career: Special Assistant to the Former Chairperson of the National Council.



PAKISTAN

Sen. Muhammad Azam Khan Swati

Opposition party

Constituency: Khyber Pakhtunkuwa Province

Year Elected/Appointed: 2006

Political Party: Pakistan Tehreek-e-Insaf (PTI)

Current Role: Member of Committees: The Dilapidated Condition of Bacha Khan Airport; Delegated Legislation; Federal Education and Professional Training; National Food Security and Research; Science and Technology; Government Assurances.

Parliamentary Career: Azam Khan Swati is a Pakistani politician who served as the Federal Minister for Science and Technology and member of Senate of Pakistan from 2006 to till now. He was born in Khyber Pakhtunkhwa Province. He joined the Jamiat Ulema-e-Islam-Fazl party. Azam Khan Swati resigned from the Senate and the Jamiat Ulema-i-Islam (JUI-F) in December 2011 and joined the Pakistan Tehreek-e-Insaf (PTI).

Background: Businessman.



SEYCHELLES

Hon. Sebastien Pillay MP

Governing party

Constituency: Proportionally Elected

Political Party: People's Party

Current Role: Member, Finance and Public Accounts Committee.

Parliamentary Career: Member, Finance and Public Accounts Committees; Member, Standing Orders, Islands, Bills, Reform and Modernisation, Assembly Business Committees. Member, Finance and Public Accounts, Standing Orders, Bills and CPA Executive Committee as Treasurer (Seychelles Branch).

Background: Lecturer, Deputy Head Teacher, Senior Education Officer, Director General Presidential Affairs, Director General Cabinet Affairs.



SEYCHELLES

Hon. Wavel Ramkalawan MP

Opposition party

Year Elected/Appointed: 1993

Constituency: Proportionally Elected

Political Party: Democratic Alliance

Current Role: Leader of the Opposition and Chair of the Finance and Public Accounts Committee.

Parliamentary Career: Currently Leader of the Opposition and the majority party in the National Assembly of the Seychelles and Chair of the FPAC. Hon. Wavel is a member of the Pan African Parliament and SADC Parliamentary Forum. Hon. Wavel sits on the Democracy and Human Rights Commission and Democratisation, Governance and Human Rights Commission.

Hon. Wavel has been involved in politics before the return of multiparty democracy in the Seychelles. He was first elected in 1993 and lost the last presidential election by 193 votes.

Background: Ordained Priest.



SEYCHELLES

Godfra Hermitte

Year Elected/Appointed: 2016

Current Role: Director General Administration, Finance & HR and Secretary, Finance and Public Accounts Committee.

Background: Former Assistant Commissioner of Police responsible for HR, Administration, Finance and IT.



SIERRA LEONE

Hon. Francis Amara Konuwa MP

Opposition party

Year Elected/Appointed: 2007

Political Party: Sierra Leone Peoples Party (SLPP)

Current Role: Member Public Accounts Committee; Mineral Resources and Fisheries Committees.

Background: Businessman.



SIERRA LEONE

Hon. Lahai Marah MP

Governing party

Year Elected/Appointed: 2015

Current Role: Member of Public Account Committee

Parliamentary Career: Member of PAC, Water resources, social services committees.

Background: Accountant and Teacher.

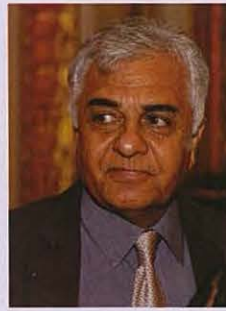
SIERRA LEONE

Musa Foullah

Year Elected/Appointed: 2009

Current Role: Researcher on policy issues looking at the budget, Auditor general's report, advise the committee on legislations relating to finances and implementation.

Teaching in secondary school. Presently Secretary General of (GS-Head) global summit for Health, education, agriculture and development. Editor of Parliamentary debate.



ST HELENA

Hon. Cyril Gunnell MLC

Governing party

Constituency: St Helena

Year Elected/Appointed: 2016

Current Role: Chairman of the Public Accounts Committee / Freelance Journalist

Parliamentary Career: Elected to St Helena Legislative Council from 1991 to 1997 and served on a number of committees, including Education and Agriculture & Natural Resources / Elected to St Helena Legislative Council again in 2009 to 2013, chairing the Health & Social Welfare Committee, and Employment & Social Security Committee

Background: Fire Inspector and Medical Assistant on Ascension island / Social Work and Investigations Officer for St Helena Government.



ST HELENA

Hon. Mark Yon MLC

Governing party

Constituency: St Helena

Year Elected/Appointed: 2017

Current Role: Vice-Chairman of the Public Accounts Committee; Member, Land Development Appeals Tribunal; Member, Estates Strategy Panel

Background: Owner of Envision-IT (2009 to present) / Former Member Land Planning & Development Control Board / Former employee of Solomon & Company (SH) Plc / Former employee of St Helena Government.



ST HELENA

Anita Legg

Governing party

Constituency: St Helena

Year Elected/Appointed: 2008

Current Role: Clerk of the Public Accounts Committee / Freelance Journalist

Background: Former employee of Solomon & Co (St Helena) Plc (private sector company).



THE BAHAMAS

Hon. Reece Chipman MP

Governing party

Constituency: Centreville

Year Elected/Appointed: 2017

Political Party: Free National

Movement

Current Role: Member of the Public Accounts Committee

Background: Accountant (CPA).



THE BAHAMAS

Hon. Isaac Cooper MP

Opposition party

Constituency: The Exumas and Ragged Island

Year Elected/Appointed: 2017

Political Party: Progressive Liberal Party

Current Role: Member of the Public Accounts Committee

Parliamentary Career: New MP. Member of PAC and Member of Treasury Committee

Background: Businessman, Corporate Executive, Financial Services & Insurance.



THE BAHAMAS

Hon. Michael Foulkes MP

Governing party

Constituency:

Year Elected/Appointed: 2017

Political Party: Free National

Movement

Current Role: Member, Public Accounts Committee



THE GAMBIA

Hon. Alhagie Drammeh MP

Governing party

Constituency: Jeshwang

Year Elected/Appointed: 2017

Political Party: United Democratic

Party

Current Role: Member of the Finance and Public Accounts Committee

Parliamentary Career: Member of the United Democratic Party

Background: Auditor at the National Audit Office of The Gambia.



THE GAMBIA

Buba M.E. Jatta

Year Elected/Appointed: 2015

Current Role: Director of Committees

Parliamentary Career: Assistant Clerk; Senior Assistant Clerk



TURKS AND CAICOS

Hon. Akierra Missick MP

Opposition party

Constituency: Leeward & Long Bay - ED5

Year Elected/Appointed: 2012

Political Party: Progressive National Party

Current Role: Chair, Public Accounts Committee

Parliamentary Career: Deputy Premier & Minister of Education, Youth & Sport, 2012-2016; Member of Parliament Leeward & Long Bay, 2012 –Present; Turks & Caicos Islands Government, Grand Turk, Turks & Caicos Islands.

Background: Senior Associate – Litigation Department December 2006 – Present; Misick & Stanbrook, Barristers & Attorneys, Turks & Caicos Islands. Engaged in research, case preparation and advice to Clients on all aspects of Civil Law, with a special focus on Employment, Personal Injury, Divorce, Probate, and Company Law. Experienced advocate in the Supreme Court, and Court of Appeal in the TCI, as well as experience in the Privy Council in England & Wales. Experience in Alternative Dispute Resolutions including arbitration, settlement negotiations and tribunals. Legal Correspondent for People's Television – Channel 8.



ZAMBIA

Hon. Alexander Chiteme MP

Governing party

Constituency: Nkana

Year Elected/Appointed: 2016

Political Party: Patriotic Front

Current Role: Member, Public Accounts Committee

Background: Director Finance AAC Mining; Audit Manager Deloitte and Touche.



ZAMBIA

Hon. Howard Kunda MP

Opposition party

Constituency: Muchinga

Year Elected/Appointed: 2012

Political Party: Movement for Multiparty Democracy

Current Role: Chairperson, Public Accounts Committee

Parliamentary Career: Public Accounts Committee; Standing Orders Committee; Committee on Education, Science and Technology; Committee on Legal Affairs, Governance, Human Rights, Gender Matters And Child Affairs.



ZAMBIA

Christabel Tawanda Malowa

Year Elected/Appointed: 2016

Current Role: Clerk, Public
Accounts Committee

CONTRIBUTOR LIST*

Richard Bacon MP	Member, Public Accounts Commission, UK
Robert Baldry	Senior Engagement Officer (Select Committees), House of Commons, UK
Dr Roberta Blackman-Woods MP	Treasurer, CPA UK Executive Committee
Tim Bowden	Media Officer, Public Accounts Committee, House of Commons, UK
Jason Braganza	Deputy Executive Director, Tax Justice Network, Africa
Geoffrey Clifton-Brown MP	Member, Public Accounts Committee, House of Commons, UK
Richard Cooke	Clerk, Public Accounts Committee, UK
Claire Cozens	Second Clerk, Committee for Exiting the European Union, House of Commons, UK
Jon Davies	Chief Executive, CPA UK
Sarah Davies	Principal Clerk, Committee Office, House of Commons, UK
Anneliese Dodds MP	Shadow Treasury Minister
Alanah Donnell	Deputy Director, Communications and Engagement at the Government Digital Service
Paul Evans	Clerk of Committees, House of Commons, UK
Kate Faragher	BeSpoke Skills
Rt Hon. Caroline Flint MP	Member, Public Accounts Committee, House of Commons, UK
Helen Foster	Lecturer in Accounting, Ulster University
Rt Hon. Lord Fowler	Lord Speaker, House of Lords, UK
Meg Hillier MP	Chair, Public Accounts Committee, House of Commons, UK
Rt Hon. Dame Margaret Hodge MP	House of Commons, UK
Mark Jenner	Media Relations Manager, House of Commons, UK
Shabana Mahmood MP	Member, Public Accounts Committee, House of Commons, UK
Karen McConnell	Comptroller & Auditor General, Jersey Audit Office
Stephen McGinness	Clerk, Journal Office, House of Commons, UK
Linda Mills	Parliamentary Relations Manager, National Audit Office, UK
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Grace Perez-Navarro	Deputy Director, OECD Centre for Tax Policy and Administration
Toby Quantrill	Principal Economic Justice Advisor, Christian Aid
Joseph Stead	Senior Policy Analyst, Tax and Development, OECD
Laura Stefanelli	Advisor, BEPS and Developing Countries, OECD
Hon. Juan Watterson SHK	Chair, Public Accounts Committee and Speaker of the House of Keys, Isle of Man

*See Delegate List for contributors from amongst the attending delegates.

GENERAL INFORMATION

Travelling to/from UK

Delegates will make their own travel plans to attend the Workshop and Conference in London, UK.

Workshop Hotel & Registration

The name and address of the official workshop hotel is Park Plaza Riverbank London Hotel - 18 Albert Embankment, London SE1 7TJ.

Registration will be at the hotel from 1030 on Monday 4 December, where security badges will be handed out to delegates. CPA UK staff will then escort participants to the Houses of Parliament. Delegates will then be escorted through security.

Workshop Venue

From 4 to 7 December 2017 (inclusive) the 2017 Westminster Workshop will be held at the Houses of Parliament, Westminster, SW1A 0AA, London (UK) and the Guildhall.

The programme will take place in various locations across the Parliamentary estate. Please consult the programme for full details.

Security

Please note for security reasons participants are expected to wear their passes at all times. Passes will be provided during registration on the first day of the Workshop.

In order to enter the Houses of Parliament, participating Clerks and parliamentary officials will be required to go through an airport-style security check. Please ensure that you do not bring any sharp objects with you on the day as these will be confiscated. Members wearing their security passes will be exempt from search.

On the first day of the Workshop, if you are not staying at the official Workshop hotel, all participants must first go to the official hotel to take the arranged transport. Whilst transport will be provided from the official workshop each day, delegates are encouraged to walk to the workshop venue.

Workshop Attendance

Delegates are expected to attend all sessions of the workshop programme.

Presentations

Presentations from all sessions will be made available after the workshop on the CPA UK website in the delegate sign-in area under the "Post-Workshop Materials" section.

Translation

The official language of the workshop will be English. There will be no translation provided.

Research & Reading

During the course of the week delegates will be provided with material. In order to make the most of the programme, these materials should be read and reviewed thoroughly in advance.

Interviews

During the Workshop, participants, observers and contributors will be invited to offer their experiences and expertise through a series of video interviews. Interviews will be organised at tea/coffee breaks and at the end of each day and will last approximately 15mins. Interviewees will be contacted in person throughout the week.

The purpose of these interviews is to capture attendees' insights and views (including parliamentarians, speakers, partners and observers).

Photography

There will be an official photographer present during the workshop and there will be a group photograph. Photographs will be made available after the workshop via the CPA UK website.

Twitter

CPA UK will be tweeting about the workshop using @CPA_UK; we encourage delegates to join us. The official hashtag is #WestWork17.

Mobile Phones

Mobile phones should be switched off. Any mobile phone conversations, as well as extended conversations with fellow delegates, should take place outside the programme venues.

Prayer Rooms

A prayer room will be made available to delegates throughout. Please ask a member of the team for more information.

Respect

CPA UK is committed to maintaining an environment for its staff, volunteers and participants that is positive and free from all forms of harassment and discrimination. Any harassment and/or discrimination occurring in any CPA UK programme is unacceptable conduct and will not be tolerated. Firm and immediate action will be taken to protect members of the CPA UK team and delegates if we find evidence of such behaviour.

Smoking

The Houses of Parliament is a strictly non-smoking area. Delegates who would like to smoke will be required to do so outside.

Internet Access

WiFi internet is available in the hotel and across the Houses of Parliament. Access information will be provided on arrival.

Weather

According to the latest weather forecast, temperatures are expected to average 8°C. There is a fair chance of rain in December and so umbrellas are advised as a precaution. Delegates should ensure that they dress accordingly. Layered clothing is recommended.

Dress

Delegates should wear business dress throughout the Workshop. For those choosing to do so, there is a short walk between the Houses of Parliament and the designated hotel. The walk should take no longer than 15 minutes, however it is recommended that attendees wear appropriate footwear for this.

Accompanying persons

The Workshop is an intensive programme for the delegates, requiring their full focus and attention. It is CPA UK policy that spouses and children are not invited to attend any part of the programme. No additional programme for spouses / accompanying persons will be organised. Where prior permission has been given accompanying staff will be accredited to the workshop.

Currency

The official currency is the Pound Sterling (£).

Exchange rates can be found at the following websites:

www.xe.com

www.oanda.com

Currency can also be changed at all international airports, although a commission will be charged. ATMs are in abundance across London, with both Visa and MasterCard being widely accepted.

Insurance

Delegates have been advised to obtain valid travel and health insurance for travel to London, covering the entire period of the seminar.

Emergency

In the event of a problem outside of the parliamentary precinct, please speak to a member of staff. In the event of a serious emergency, dial 999 for the police, fire and ambulance services respectively.

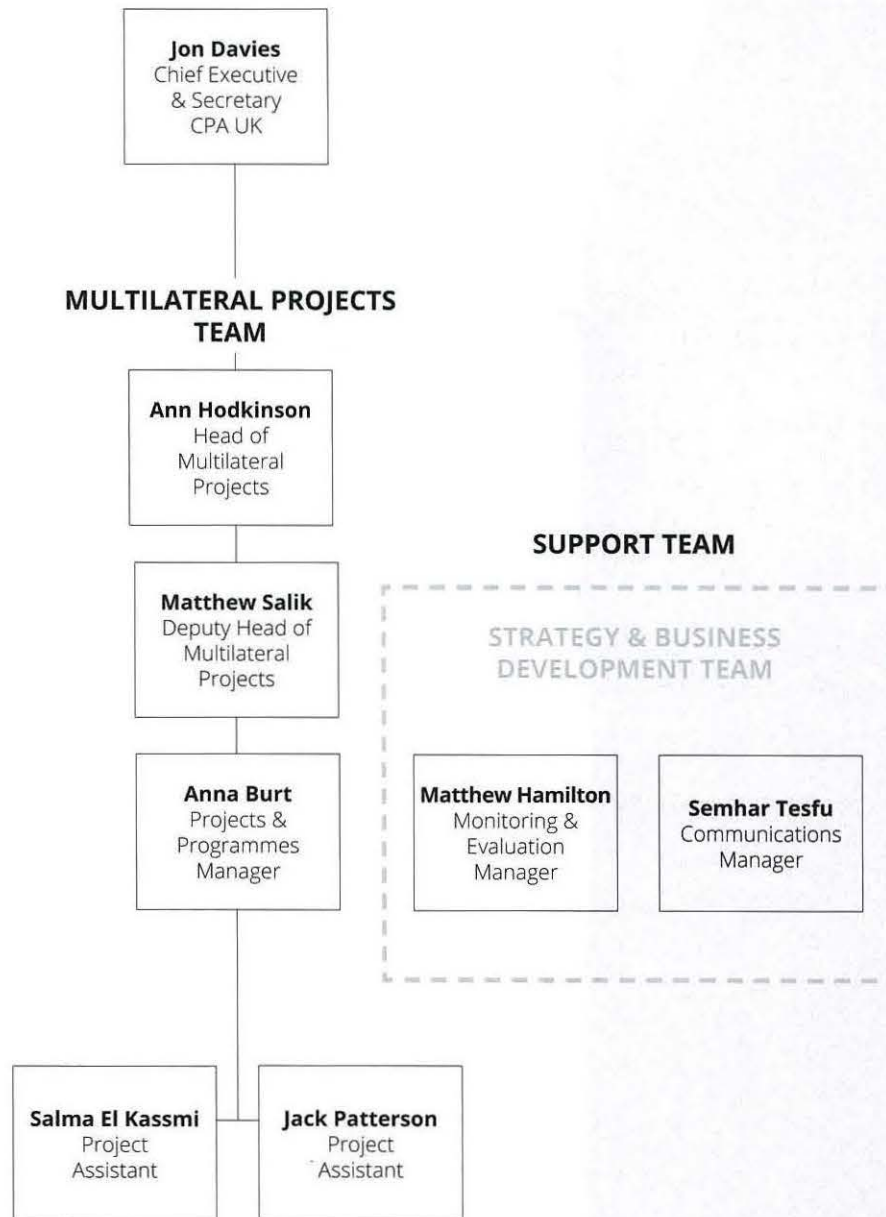
YOUTH ENGAGEMENT PROGRAMME

Over the last five years CPA UK has sought to support the development and training of young people who seek to work in the parliamentary and political field. In keeping with this ethos, CPA UK has offered an opportunity for Undergraduate and Postgraduate students in International Development, Security Studies or Public Policy to undertake paid placements to support the planning and delivery of the Westminster Workshop.

CPA UK's Youth Engagement Programme aims to offer young people aged between 18 and 30 meaningful experience and engagement with parliaments, the Commonwealth and the work of our organisation. This year the programme consists of one work experience student a Hansard Scholar and two temporary work placements for summary writers recruited through open competition.

Critical to the success of our projects, summary writers create detailed summaries of key discussions and issues raised throughout our conferences. These summaries feed directly into our end-of-project reports, which allow us to record what was discussed, evaluate the success and impact of a parliamentary capacity building programmes and better inform our planning for future work.

MEET THE PROJECT TEAM



ABOUT CPA UK

CPA UK's Strategic Goals are:

1. To **strengthen parliamentary democracy** by undertaking international parliamentary outreach work on behalf of the Houses of Parliament and the wider CPA
2. To **contribute to sustainable development, poverty reduction, trade, investment and business development opportunities** through parliamentary strengthening work that **supports democracy, good governance, human rights, environmental protection and the rule of law**
3. To **further co-operation between Commonwealth and non-Commonwealth Parliaments and legislatures**, and other democratically elected institutions
4. To **communicate the work of CPA UK and the Commonwealth within Westminster, across UK and internationally** to enhance the profile of the Houses of Parliament, the Commonwealth, the CPA and CPA UK

The international Commonwealth Parliamentary Association (CPA) is the professional association of all Commonwealth parliamentarians, an active network of over 17,000 parliamentarians from 185 national, state, provincial and territorial Parliaments and Legislatures.

The Commonwealth Parliamentary Association UK Branch (CPA UK) is one of the largest and most active branches in the CPA community and delivers a unique annual programme both in Westminster and overseas. Overseen by the Houses of Parliament and governed by an Executive Committee of cross-party bicameral parliamentarians, CPA UK undertakes international parliamentary outreach on behalf of the UK Parliament and the wider CPA.

With a specific focus on parliamentary diplomacy and parliamentary strengthening activities, CPA UK seeks to foster co-operation and understanding between parliaments, promote good parliamentary practice and advance parliamentary democracy through a variety of international outreach activities and multilateral programmes. Its work is divided into three regions, which include national, regional and provincial legislatures and the legislatures of Overseas Territories:

- Americas, Caribbean, and Europe
- Africa
- Asia- Pacific

Working closely with parliamentarians and parliamentary officials, CPA UK focuses its bilateral and multilateral outreach activities on a number of areas, including parliamentary practice and procedure, and themes including human rights, public financial scrutiny, sustainable development, equal access to political and economic empowerment and democratic strengthening through election observation.

CPA UK is also the secretariat for the CPA British Islands and Mediterranean Region, organising activities in support of the Commonwealth Women Parliamentarians network. CPA UK also works to strengthen the Commonwealth Association of Public Accounts Committees in its core objectives.

CPA UK continues to work in partnership with a multitude of national and international organisations for mutual benefit; including the Commonwealth Secretariat, World Bank, UNDP, UNEP, OAS and many others. CPA UK has, and continues to work alongside the UK Government. Over the last five years, CPA UK has leveraged close to £3 million of government funds to achieve its strategic aims in strengthening parliamentary democracy across the Commonwealth.

DELEGATE BIOGRAPHIES - ADDENDA



COOK ISLANDS

Hon. Tutai Tura MP

Governing party

Constituency: Mauke, Cook Islands

Year Elected/Appointed: 2010

Political Party: Cook Islands Party

Current Role: Associate Minister of Foreign Affairs;
Member, Public Accounts Committee.

Parliamentary Career: Deputy Speaker 2010 - 2014.

Background: Electrician; Chief Administration Officer;
Island Secretary for Mauke; Over 40 years government
service.

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