

**LEGISLATIVE ASSEMBLY OF THE
NORTHWEST TERRITORIES
9TH ASSEMBLY, 2ND SESSION**

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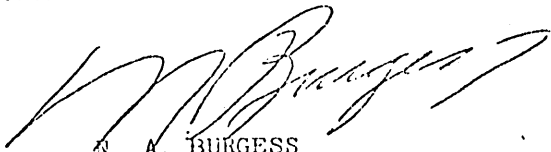
On April 1, 1979, a new Ordinance along with revised regulations were put into effect governing Vocational and Higher Education grants and bursaries. The Information Booklet offers a simple translation of some of the regulations but does not attempt to cover the complete document. Copies of the Ordinance and the Regulations for Vocational and Higher Education should be available through any N.W.T. Education Office.

I introduce this 1979 Student Information Booklet as a reference that I hope you will use, not only at the beginning but throughout the year. We have attempted to touch on some of the questions and problems that arise for most students, particularly in the first year.

We do try to maintain personal contact with as many students as possible but considering the size of our Universities and with students in most Provinces, it is not an easy matter. We must rely on the cooperation of the students to keep us advised of their difficulties. There is always at least one Counsellor on duty in the Edmonton office and we accept collect calls so there is no reason why we cannot be immediately advised in cases of problems, or course changes. If the situation is serious we will go to you and offer a personal counselling service.

We would like to encourage parents to contact us if they become aware of a trying situation because we can often solve or, at least, lessen problems if we know in time. Far too many students terminate over minor problems that could easily have been cleared up.

If you have questions about any points raised in this Booklet, please contact the closest Education Office or High School Counsellor.



N. A. BURGESS
Secretary of Board

WHAT IS AVAILABLE?

The level of assistance given to vocational and higher education students by the Government of the N.W.T. is superior to most, if not all, assistance programs available in Canada. The Grants offered were never meant to completely replace the financial responsibility of the parents and the student. They were meant as a real incentive to continue schooling beyond high school and to defray the extra costs involved in travel and living away from home.

GRANTS

A student who qualifies for a grant during the 1979/80 school year will receive:

- (1) Return transportation to the closest center where the chosen course is available. For example: If you live in the Mackenzie District most courses would be available to you in Edmonton; for the Keewatin Region, Winnipeg and for the Baffin Region, Ottawa. If a particular course is not offered at the closest center the transportation will be paid to the next closest school.
- (2) A return fare home for Christmas based on the closest center, as above. There must be proof of travel and it can be to the home address only.
- (3) Cost of tuition, including related compulsory costs as laid down by the school. This is paid by us directly to the school.
- (4) Books and supplies in the total amount of \$75.00 per semester, paid on proof of registration.
- (5) The sum of \$8.00 per day, paid once a month.

BURSARIES

Anyone who has lived in the N.W.T. for 3 years may apply for a Bursary. There are a limited number of Bursaries available in the amount of \$2,000.00 each. Bursaries are paid at the rate of \$1,000.00 per semester upon proof of registration.

CANADA STUDENT LOAN

Loans may be available on application to the Director of Education, Yellowknife.

ELIGIBILITY

If there is any question on eligibility of a student he/she should immediately contact the nearest N.W.T. Education Office for verification. Because the regulations are new and untried the student may be advised to apply, attaching a letter explaining the difficulty, so a ruling can be made by the Student Grants and Bursaries Board at their regular July meeting.

The Student Grant and Bursaries Regulations became effective the 1st day of April, 1979. Subject to these regulations, a person is eligible for a grant to cover FOUR ACADEMIC YEARS if:

1. (a) He has completed:
 - (i) at least eight years of schooling in the Territories of which at least four were completed between grade levels seven and twelve, or
 - (ii) at least five years of schooling in the Territories of which at least three were completed between grade levels seven and twelve plus such further number of years of schooling completed outside the Territories and at no expense to the Territories, as brings the aggregate to at least eight years;
- (b) During the above period in (a) (i) or (a) (ii) parents were residents in the Territories;
- (c) For a student eligible for eight semesters of assistance there is no specific time limit on the period between high school leaving date and entry into post-secondary education. However, to retain this eligibility, a person must not have resided outside the Territories for a period aggregating more than three years; unless this period was spent in full-time studies or in the service of the R.C.M.P. or Canadian Armed Forces.

2. Subject to these regulations a person is eligible for a grant to cover THREE ACADEMIC YEARS if:

(a) He has completed:

(i) at least six years of schooling in the N.W.T. which must include the final four years of schooling, or

(ii) at least three years of schooling in the N.W.T., along with three years of schooling outside the N.W.T. paid for completely by the parents; however the last four years of the student's schooling must be included in the aggregate;

(b) Parents, if any, must have been residents throughout the above periods 2 (a) (i) or 2 (a) (ii), and must remain in the Territories until the student completes one academic year under sponsorship;

(c) Maximum period between school leaving and entry into post-secondary education must not exceed three years;

(d) He has not been absent from the Territories since finishing his schooling, other than for reasons of health or pursuing a course of studies not covered by a grant, for a period aggregating two years or more;

3. Subject to these regulations, a person is eligible for a grant to cover TWO ACADEMIC YEARS if:

(a) He has completed at least four years of schooling in the Territories;

(b) The last three years of his schooling were completed at a school in the Territories;

(c) His parents, if any, during the whole of the years of schooling referred to in paragraph (a), were residents in the Territories;

(d) The maximum period between school leaving and entry into post-secondary education has not exceeded three years;

- (c) He has not been absent from the Territories since finishing his schooling, other than for reasons of health or pursuing a course of studies not covered by a grant, for a period of, or periods aggregating one year or more; and
 - (f) His parents, if any, remain resident in the Territories throughout the whole of the period from the termination of his schooling until the end of the period covered by the grant or the earlier marriage of the student.
4. Subject to these regulations, a person is eligible for a grant to cover ONE ACADEMIC YEAR if:
- (a) The last two years of his schooling were completed at a school in the Territories;
 - (b) His parents, if any, during both those years of schooling, were residents in the Territories;
 - (c) The maximum period between school leaving and entry into post-secondary education must not exceed three years;
 - (d) He has not been absent from the Territories since finishing his schooling, other than for reasons of health or pursuing a course of studies not covered by a grant, for a period or periods aggregating one year or more; and
 - (e) His parents, if any, remain resident in the Territories throughout the whole of the period from the termination of his schooling until the end of the period covered by the grant or the earlier marriage of the student.

APPLICANTS WHO HAVE THREE YEARS RESIDENCE IN THE TERRITORIES AND DO NOT MEET THE ABOVE GRANT ELIGIBILITY CRITERIA MAY APPLY FOR A BURSARY.

APPLICATION PROCEDURES

Application forms for the grant or bursary are available through the local Education Office, High School Counsellors, Adult Education Centers or the Edmonton Office. Completed Application forms with supportive documents must be submitted to the Area/Regional Education Office at your home address no later than June 1 or October 1 for the winter/spring semester. Recommended procedure is:

- (1) Select your career choice carefully using the facilities of the closest Counselling Office;
- (2) Apply to the school of your choice early. Preferably by February 1;
- (3) Fill your Application for grant or bursary out completely or it may be sent back;
- (4) If you are just graduating from high school you will not have your final marks but you must present the Application anyway. The School Counsellors will assist you in getting the high school marks you have earned to date and can fill in the subjects presently being taken. This information must be attached to your Application.
- (5) For continuing University and Technical students the marks must be attached.

GRANT REGULATIONS AND RULES

- (1) A grant shall be awarded only in cases where the student is in full time attendance at a recognized school;
- (2) Tuition costs and transportation will be based on costs at the closest school, supplying the desired course, to the student's home. Any additional costs are the responsibility of the student;
- (3) Where a course or similar course is not available in Canada a student may be allowed to attend the closest institution outside of Canada that has the course;

- (4) A student with dependants may be eligible for additional assistance at the discretion of the Board providing the dependants are living with him/her;
- (5) A student travelling by means other than air may claim expenses but must prove he actually travelled by submitting receipts or clearing with the Education Office closest to his home;
- (6) Every student must submit to the Edmonton Office proof of registration (Semester Assistance Form) within 30 days of regular school commencement or the grant will be cancelled;
- (7) If a grant-aided student for any reason misses the whole or a substantial part of any semester the Board may require him to refund any monies paid out on his behalf;
- (8) If at any time the Board considers the performance of any student to be unsatisfactory they may:-
 - (a) terminate the grant;
 - (b) place the student under probation;
 - (c) require the student to successfully complete at least one semester at his/her own expense;
- (9) If a student refunds money spent on his behalf for a partial semester he/she will be free to re-apply to repeat the semester;
- (10) Under eligibility clauses (2), (3), and (4) if a student's parents leave the N.W.T. after the start of a semester the student will receive assistance for that one semester only. If parents leave prior to the start of a semester the student does not receive a grant;
- (11) A person may appeal a Board decision by giving notice in writing to the Executive Member within four weeks of being notified of the decision.

BURSARY REGULATIONS

- (1) A person is eligible for a bursary if he is not eligible for a grant and has resided for at least three years in the N.W.T.;
- (2) The number of bursaries available shall be at the discretion of the Executive Member;
- (3) A full bursary will be in the amount of \$2,000.00 payable in two equal installments;
- (4) Bursaries are awarded only in cases of full time attendance at a recognized school;
- (5) Bursary students must submit proof of registration by using the Semester Assistance form supplied for the purpose;
- (6) Proof of registration must be received in the Edmonton Office within 30 days of normal registration date or the bursary will be cancelled;
- (7) Bursary applicants will be expected to submit a complete transcript of marks earned to date.

STUDENT RESPONSIBILITIES

The grants and bursaries are not a right of any student and should not be treated as such. They represent a privilege and with any privilege comes a need for responsibility. The Edmonton Office is here to help in any way possible but it is only as good as the cooperation given by the students. We ask that you give real consideration to the following items that you will be required to take the responsibility for:

- (1) Arrange your own transportation out. Save receipts or cancelled ticket for refund. If for some reason you cannot afford a ticket see your local Education Office;

- (2) If you want help in locating accommodations please notify the Edmonton Office at least a week before you come out. We do not maintain current housing lists but if we know what you want we can usually help you get located;
- (3) On registering, have your Semester Assistance Form completed and signed by the school registrar, or someone delegated by him. Report to us immediately by mail or in person. Remember you have thirty days only to report in;
- (4) If you are having difficulties in getting the courses you need or want phone us right away. We will arrange for Counseling assistance;
- (5) We will allow for one high school subject if you are short but it must only be one and it must be cleared during the first year;
- (6) If it is necessary to transfer or drop any course after registering we must be notified before this is done. Failure to do so could result in probation or even loss of grant;
- (7) With each monthly cheque there is an Affidavit which you must sign declaring regular attendance and reasonable progress. Your next cheque will not be issued until this declaration is returned to us;
- (8) Cheques not claimed within 30 days may be permanently cancelled if the student does not advise this office of a valid reason for non-contact;
- (9) You must provide this office with all mid-term and semester marks as received. We do not require an official transcript but will accept results written on your cheque Affidavit;

- (10) It is your responsibility to clear yourself with the school registrar in case of termination. If you do not you may be refused future admission to the school and the extra charges for tuition which we are billed for constitute a debt owing to the N.W.T. Government by you.

SPECIAL NOTES:

1. Students who have dropped or failed courses may be required to pick up these courses first at their own expense before further assistance is approved.
2. Partial programs, irregular attendance and resultant poor progress can lead to probation and/or suspension of assistance.
3. If a sponsored student for any reason misses the whole or a substantial part of any semester, the Board may require him/her to refund any part of the grant or bursary that has been paid and that is applicable to the whole of that semester.

UNDER NO CONDITION ARE STUDENTS
ALLOWED TO CHARGE BOOKS, SUPPLIES OR ANY
OTHER EXPENDITURES
TO
THE GOVERNMENT OF THE NORTHWEST TERRITORIES

The Edmonton Counselling Office schedules itinerant visits to most schools. Out-of-town students may call collect at 424-2722 for assistance.

We assist students to resolve personal, social-emotional and attitudinal difficulties through utilization of all the resources available in the south.

Counsellors make regular scheduled trips to most schools in Alberta with monthly pay cheques. Enough time is allowed for every student to be able to personally pick up the cheque without missing a class. If there is a valid reason that a student cannot meet the schedule we will arrange an alternative or mail the cheque. If there is no valid reason for missing an interview the cheque

will be returned to Edmonton and will not be mailed. The student then waits for the next schedule. Save us all trouble - be there!

GENERAL INFORMATION

Parents are kept informed of students' progress by receiving copies of letters sent to students.

As a bona-fide student:

N.W.T. medicare coverage is available but must first be approved by the doctor you wish to see. Some doctors refuse N.W.T. medicare.

Dental and optical services are not covered unless medically indigent.

N.W.T. car and driver's licenses are applicable where accepted by the Province. For insurance coverage, confirm with your insurance agent.

I, _____, have read the
(Signature)
Student Information Booklet and understand my
responsibilities upon acceptance of any finan-
cial assistance from the Government of the
N.W.T.

Please clarify the following points for me:

ADDRESS:

PHONE:
