

**LEGISLATIVE ASSEMBLY OF THE
NORTHWEST TERRITORIES
9TH ASSEMBLY, 10TH SESSION**

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TERMS OF REFERENCE
STEERING COMMITTEE
KEEWATIN REGIONAL EDUCATION CENTRE PROJECT

In terms relative to the scale of construction projects undertaken to date in the Keewatin Region, the construction of a Regional Education Centre and associated facilities, as well as infrastructures, has the characteristics of a mega-project.

Several departments of the Government of the Northwest Territories will be impacted significantly by the requirements for both capital as well as on-going operations and maintenance funding. This requires careful planning and effective co-ordination of the planning and budgeting exercises to be undertaken by each department affected by the project.

The departments which will be most significantly affected are the Departments of Education, Public Works, Personnel and Local Government. As the recipient of the new facilities, the Region has a key interest in the project and the Regional Executive is judged to be in the best position to co-ordinate the various departmental efforts required for successful implementation of the project.

Thus a Steering Committee was established consisting of:

Regional Director, Keewatin Region. (chairman)
Deputy Minister of Education
Deputy Minister of Public Works
Deputy Minister of Local Government
Director of Personnel

Additional Deputy Ministers may be requested to join the Committee at a later stage. The Committee was struck after the Executive Committee approved in principle one of several project implementation options proposed by the Department of Education.

The Committee's specific responsibilities are:

- (1) To see to it that an impact study is undertaken, which identifies -
 - (i) all capital costs associated with the project,

- (ii) the nature of the impact on the community of Rankin Inlet, and specifically on the various private, municipal and federal agencies in the community,
 - (iii) the nature of the impact on other Keewatin communities, if any,
 - (iv) the estimated O & M costs over a five-year period associated with the operation of both the new Education Centre and all support facilities.
- (2) To appoint a working group with the same representation as reflected on the Steering Committee and to assign tasks to be undertaken by the working group.
- (3) To review and assess the results of tasks undertaken by the working group.
- (4) To review the findings of the impact study and subsequently to submit this study to the Executive Committee, together with the Steering Committee's own recommendations including a recommended time schedule for implementation of the project.
- (5) Following the Executive Committee's review of the impact study findings and the Steering Committee's recommendations, and the Executive Committee's ultimate decision, to monitor implementation of this decision by:
- (i) requiring each department involved to plan and budget in accordance with its obligations vis-a-vis the project,
 - (ii) reviewing the Financial Management Board/Treasury Board submissions to be prepared by the Department of Education,
 - (iii) reviewing periodically the progress made during the planning, design-development and construction phases of the project.
 - (iv) keeping the Executive Committee informed with respect to progress, important developments and any other aspects of the project judged to be important enough to be communicated.
- (6) If and when judged desirable by the Committee, to meet with the Hamlet Council of Rankin Inlet, the Regional Planning Group consisting of representatives

of each Local Education Authority in the Keewatin Region, consultants involved in the project or any other individuals, groups or agencies affected by the project.

Following the official opening of the facilities, to which the Steering Committee will be invited, the Committee will cease to exist.