



Policy

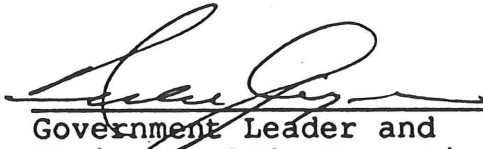
11.09

COMMUNITY TRANSFER INITIATIVE CONTRIBUTIONS

The Government of the Northwest Territories may provide contributions to organizations which have the documented support of the community to represent the community in the transfer process as outlined in the Community Transfer Initiative Implementation Plan. Documentation must include support of the municipality and the appropriate community level aboriginal organizations.

The policy is based upon the following principles:

1. The Community Transfer Initiative is a partnership and therefore the municipality/aboriginal group must also contribute to the process.
2. Community support for the proposed transfer must be demonstrated.
3. All communities will have reasonable and equitable access to funding within the limits of the resources.



Government Leader and
Chairman of the Executive Council

Reference

For elaboration of this Policy refer to the Directive.





SCOPE

This Directive applies to those organizations which receive contributions to become involved in the Community Transfer Initiative process.

DEFINITIONS

1. Community Transfer Working Group

Means the Community Transfer Working Group of the Department of Executive.

2. Audit

Means the examination and verification of records and reporting thereon.

3. Contribution

Means a conditional transfer payment, made to a recipient, subject to audit, and for which the Government of the Northwest Territories will not receive goods or services. Contribution payments are conditional on performance or achievement and are subject to audit.

4. Community Level Aboriginal Organization

Means Band (or Sub Band) Council, Metis Local, or Inuit or Inuvialuit Association.

PROVISIONS

1. Authority and Accountability

(a) Financial Management Board

Approves an annual budget for the contributions contained within the Community Transfer Initiative Contributions Policy.

Funding is subject to appropriation by the Legislative Assembly.

- (b) Minister of Intergovernmental and Aboriginal Affairs
Approves all contributions and program provisions.
- (c) Deputy Minister of Intergovernmental and Aboriginal Affairs
Is responsible for the administration of the program.

2. Eligibility

In general, no funding proposal will be approved, in whole or in part, unless it clearly meets the following criteria:

- (a) The proposal must have the documented support of the community. Documented support may take the form of records of a community meeting, motions, resolutions or other appropriate documents; and
- (b) The proposal indicates a significant level of commitment of the proponent through, at a minimum, contribution in kind.

3. Review

Proposals will be reviewed by the Community Transfer Working Group and recommendations made, through the Deputy Minister, for the approval of the Minister.

4. Supporting Data

- (a) Supporting data includes a formal request for contribution funding, a detailed written proposal and a statement of anticipated cash flow.
- (b) The proposal must contain, at a minimum:
- (i) Summary of problem, objectives, method, budget;
 - (ii) Introduction including organization identification and evidence of community support;
 - (iii) Objectives including, where possible, measurable objectives, level of authority sought, and a timeline;
 - (iv) Method including a description of how the work will be carried out, staff levels and qualifications, a workplan and how the community as a whole will be involved;



- (v) Evaluation including a plan, a description of who will conduct the evaluation and success criteria; and
- (vi) Budget including details of all costs (direct and indirect) and a description of all sources of funds which apply to the proposal.

5. Accountability Requirements

A financial statement, reviewed by an independent person, is required.

6. Amount

- (a) No community will receive a contribution in excess of \$50,000 in any one fiscal year.
- (b) The criterion of equitable distribution of financial resources across the Northwest Territories will be taken into account when evaluating proposals submitted.
- (c) Within the available resources, the amount of the contribution is arrived at through discussions between the proponent and the Minister.
- (d) Any surplus funds shall become an accounts receivable and are payable by the recipient within sixty days of expiry of the contribution agreement. For multi-year contribution agreements, the disposition of any surplus is open to discussion.

7. Method of Payment

In general, contribution payments are made on a monthly basis. The actual proportion and schedule of payments will be based on anticipated cash flow requirements of the proponent.

8. Term

The contribution agreement is effective for a period of one year or the term specified in the agreement, whichever is less. Subject to positive evaluation of progress, multi-year funding may be considered.




9. Total Program Funding Requirements

Total program funding for 1993/94 is \$500,000.

10. Prerogative of Executive Council

Nothing in this Directive shall in any way be construed to limit the prerogative of the Executive Council to make decisions or take action respecting Community Transfer Initiative contributions outside the provisions of this Directive.



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