

Department of Health and Social Services
Northern Development Program



NWT Professional Upgrading Assistance
(for Health and Social Services Workers)

The Department of Health and Social Services (DHSS), in partnership with the Health & Social Services Boards, encourages professional education and upgrading of fulltime, NWT health and social services workers.

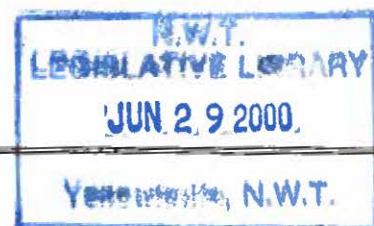
In 2000/2001 Northern Development Program funds have been allocated to assist NWT professionals pursue post-graduate educational opportunities that enhance their knowledge and skills either fulltime on campus or by distance education programs.

The purpose of this special fund is to recognize individuals who have achieved their professional designation and have contributed to health and social services in the Northwest Territories for over 3 years. This opportunity exists for those candidates who were unable to access the DHSS Education Leave this fiscal year. It is available only in 2000/2001.

A Return of Service agreement will be necessary to encourage recipients of the fund to return to the NWT to practice for a period of time after their post-graduate education.

Amount	Return of Service (Based on full time hours)
\$1,500.00	3 months
\$2,000.00	4 months
\$2,500.00	5 months
\$3,000.00	6 months
\$6,000.00	12 months
\$9,000.00	18 months

NOTE: Repayment of funds in full is required within six months if the student withdraws, does not pass, or does not complete the course of study.



Program Criteria

1. Applicant must *complete* the program application form.
2. Applicant must be enrolled as a fulltime student in a campus-based or distance education program in health or social services course of study.
3. Applicant must meet DHSS Education Leave requirements (see page 3) . People already receiving Education Leave do not qualify for this program.
4. Applicant must have resided in the NWT and worked in the health or social services environment(s) for a minimum of 3 years. Those applicants with longer terms of service will receive priority consideration.
5. Applicant must be willing to sign a Return of Service agreement with DHSS to return to practice in the NWT after completion of their post-graduate education.
6. Applicants must be unencumbered by other Return of Service agreements from jurisdictions outside the NWT.
7. Applicants may also qualify for and receive additional assistance from other sources including the Department of Health and Social Services, Education, Culture and Employment, Health and Social Service Boards, etc., for costs different from those supported by this program.

Deadline for Applications: July 4, 2000

By July 4, 2000, submit your application to your Supervisor who will discuss it with the C.F.O. of your Health & Social Services Board. The Supervisor will provide a letter of support if s/he agrees the upgrading is needed. All applications will be reviewed and applicants will be notified of the success of their application by July 23, 2000.

Applications submitted after the deadline will not be considered.

Payment information

Payment will be made in a lump sum after the commencement of the first term of the post-graduate program.

Repayment in full is required within six months if the applicant does not successfully pass and complete their course of study, or does not return to the NWT as in the signed Return of Service agreement.

A copy of the final transcript is required upon completion of the program.

Program Priorities

- 1) Fulltime NWT health and social services professionals who have worked in the NWT system for 3 years or more.
- 2) Affirmative action policy priorities apply.
- 3) Professional staff working fulltime for a Health & Social Services Board willing to return to the Board after the program.

For more information please call:

Melanie Grindlay, Coordinator
Northern Development Coordinator
Department of Health and Social Services
P.O. Box 1320
Yellowknife, NT X1A 2L9
Tel: 867-873-7168 867-873-0281
E-mail: melanie_grindlay@gov.nt.ca

Department of Health & Social Services

Basic Education Leave Requirements

1. Employee must take full time post-secondary studies lasting at least one academic year.
2. Course must be taken at a recognized Canadian University, College or Technical Institute.
3. Evidence of satisfactory performance at their present job is required.
4. Employee must have a minimum of 3 years continuous service with the GNWT prior to commencement of the leave.
5. Leave must be approved by the Supervisor and C.E.O., who guarantees the job will be available for the employee at the end of the leave.

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Professional Upgrading Assistance

The personal information on this application form is being collected under the authority of the Northern Development Program and will be used to determine your eligibility for this program. It is protected by the privacy provisions of the *Access to Information and Protection of Privacy Act*. If you have any questions about the collection, contact the Northern Development Program Coordinator, Policy, Planning and Human Resources, department of Health & Social Services, P.O. Box 1320, Yellowknife, NT X1A 2L9, (867)873-7168.

Applicant Name: _____
(Please print clearly)

Mailing address: _____
(Please print clearly)

_____ Community _____ Postal Code

Telephone (wk): _____ (hm) _____

Fax: _____

The applicant will provide the following information:

- Current resume. Please include your student I.D. number.
- copy of letter of acceptance for a health or social services program from a recognized Canadian college or university.
- Length of time worked in NWT in the health or social services professions (please check one).
 - 3 - 9 years
 - 10 - 15 years
 - > 16 years

Professional Upgrading Assistance

- Explain what you feel the contributions are that you have made to the NWT health or social services fields and your profession. (Please add more pages as needed).

- Please outline previous financial support that you have received from the Department of Health and Social Services (DHSS) for educational opportunities.

- Are you receiving other funding assistance from DHSS for this post-graduate education?
 Yes No

If yes, please state the program name(s) and amount(s):

Professional Upgrading Assistance

Have you recently requested Education Leave assistance? When and what was the outcome?

Please explain why you should be considered for assistance from the NWT Professional Upgrading Assistance fund. (Please add more pages as needed).

Please outline your proposed expenses for this post-graduate education opportunity.

- Airfare (one round trip ticket) \$
- Tuition and student fees \$
- Textbooks \$
- Accommodation and living expenses \$
- Other \$
- Other \$
- Total \$

Please outline your proposed sources and amounts of revenue for this post-graduate education opportunity.

- \$
- \$
- \$
- \$
- \$
- \$
- \$
- Total \$

Please indicate the amount of assistance you are requesting from this program. \$ _____

APPLICATION DEADLINE: June 30, 2000
Please submit this form to your Supervisor