



Memo



Date: February 8, 2005
To: ~~Director~~
From: ~~Assistant~~
RE: ~~Request~~ Request – Audit Bureau

1. The following table provides the information requested on Audit Bureau positions and vacancies over the past five years

AUDIT BUREAU Position Title	2000-2001		2001-2002		2002-2003		2003-2004		2004-2005	
	Budgeted	Vacant at December 31	Budgeted	Vacant at December 31	Budgeted	Vacant at December 31	Budgeted	Vacant at December 31	Budgeted	Vacant at December 31
Director, Audit Bureau	1	-	1	-	1	-	1	-	1	-
Administrative Assistant	1	-	1	-	1	-	1	-	1	-
Audit Manager	3	-	3	-	3	-	3	-	3	-
Senior Auditor	3	2	3	1	3	3	3	3	3	2
Associate Auditor	2	2	2	1	2	-	2	-	3	1
Assistant Auditor	3	2	3	2	2	1	2	1	1	-
Assistant IT Auditor	-	-	-	-	1	-	1	1	-	-
Audit Technician	-	-	-	-	-	-	-	-	1	-
Totals	13	6	13	4	13	4	13	5	13	3
Budgeted Vacancy Rate	-	-	-	-	-	-	1	-	1	-
Positions Reported	13	-	13	-	13	-	12	-	12	-